

Safety Committee Meeting 9/10/2019

Meeting Start: 9:30am

Present: Brown, Cortez, Decker, Gardner, Humphrey, Klotz, Lee, Nance, Reckowsky

Absent: Fisher, Jordan, Nelson, Poore, Smigiel, Weber

Agenda:

- Haz Comm Awareness Training:
 - o Completed since 5/20/2019: 72
 - o Not Completed: 75
 - o Detailed list at the end of the minutes
- Near-miss investigation reports:
 - o Faculty - was in the elevator when it lurched causing them to fall
 - o Staff member - Sawdust in eye
 - o Staff member – Tripped and fractured their knee
 - o Staff member – Tripped over a detour sign
 - o Staff member – Got hit in the head by a mirror
 - o Elevator doors were wide open on the ground floor while maintenance was being done. No one was there guarding the door.
 - o Broom and dustpan propped up against an exit door
 - o Table up against the corner of a wall
- Emergency Preparedness Guides were sent out to new faculty.
- We have been allotted ten minutes during the All-Hands Staff Meeting to introduce ourselves and talk about the safety committee
- Discussed the two articles that Tom sent to us.
- Sub-committee to plan a Workplace Violence Seminar:
 - o Those on the committee: Nancy Smigiel, Scott Nelson, and Mike Humphrey
 - o If you want to be on this committee please let Tom know.
- Sub-committee to update our Mission, Goals, and Bylaws:
 - o Those on the committee: Marian Decker, Taryn Nance, and Tom Brown
 - o If you want to be on this committee please let Tom know.
 - o Here is a link to where you can find the current Bylaws:
<https://intra.krannert.purdue.edu/admin/Facilities/buildingsafety/Documents/Bylaws%2012%2004%2006.pdf>
- There is a National Student Safety and Security Conference being held in November 2019. Contact Tom for more information
- Purdue is hosting a couple of “Mental Health First Aid” courses. There is a four-day training and one-day training:
 - o Four-day training link:
<https://webapps.krannert.purdue.edu/Spotlight/public/Spotlight.aspx?s=5684&k=d8b07cf9-c25c-413b-aab2-16891e896389>
 - o One-day training link:
<https://www.purdue.edu/newsroom/purduetoday/releases/2019/Q3/mental-health-first-aid-course-coming-to-campus-oct.-8.html>

- Next meeting is on November 12th. Jefferson Howells, Purdue's Director of Emergency Preparedness will be with us that day.

Adjournment: 10:15am