

Safety Committee Meeting 3/23/2021

Meeting Start: 11:00 am

Present: Brown, Gardner, Good, Humphrey, Klotz, Prince, Nance, Reckowsky (Sherry?)

Absent: Decker, Fisher, Hoeing, Jordan, Nelson, Poore, Smigiel

Emily Hoeing volunteered to record and distribute committee meeting minutes and Outlook meeting dates.

Agenda:

- CPR/AED Training on 3/16 and 3/18 held in KCTR 124
 - o Organized by Nancy Smigiel with PU Fire Dept Instructors Grant Burton and Lt. Kevin Luse
 - o Completed Certification: 9 on Tues. and 3 on Thurs. of which 8 were NEW to training
 - o When opened, AED recording explains steps to use AED and administer CPR compressions
 - o **See Mike for Thank You cards to write and send to Grant Burton and Lt. Kevin Luse**

- Near-miss investigation reports:
 - o T. Brown--One-sided razor blade found on top of mail in mail tub delivered by MMDC. Mishap happened when employee scraping paint inside truck dropped and lost it.

Krannert Building

- o On 12-1-20 there was a Krannert penthouse fire and evacuation not mentioned in 1-26-21 meeting. Committee members be aware that there is a load limit in parking lot behind KRAN and YONG with parking garage located underneath.
- o Help by opening doors and anyone needing assistance (wheel chair bound employee(s)).
- o Direct people to Rawls Hall or across State Street to PMU and not stand outside KRAN
- o On 1-29-21 there was a water leak from urinal on 2nd floor restroom that entered the freight elevator shaft.

RAWLS Building

On 2-1-21 Snow melting on RAWLS roof leaked down into 4054 classroom and central stairs.

- On Feb. 22, 2021 a new & improved link to the REM Safety Training Video was made available that is compatible with Chrome and Firefox.
- Our annual Safety Inspections are complete and "Books" are ready for Annual Recertification meeting with REM. Tom will contact REM about the details of the annual meeting in May.
- Safety Committee Members--***If you have any ideas about other certifications that can be made available for the Safety Committee, please let Mike and Tom know.***
- Next Meeting. Tom is contacting REM about the Annual Recertification Meeting held each year in May. E-mail will be distributed in Outlook when details of date/time are confirmed.

Meeting Adjourned: 11:35 am

