

**KRAN/KCTR/RAWL/YONG9 Safety Committee Meeting**  
**Tuesday 3/22/2022, KRAN 469, 11 am-12:20 pm**

Meeting Start: 11:00 am

Present: Tom Brown, Mike Humphrey, Daniel Kebede, Linda Klotz, Logan Jordan, Taryn Nance, Connie Reckowsky and **guest speaker, Lieutenant Kevin Luse from PU Fire Department.**

Absent: Marian Decker, Sherry Fisher, Joan Gardner, Sarah Lee, Karen Poore, Cristin Prince, and Kyle Rice.

This is the second Safety Committee Meeting of the 2021-22 Spring Semester

**AGENDA**

**Nancy Smigiel has left our safety committee** since taking a new position in Armstrong Hall.

**Annual 2021-22 Winter Room Safety Inspections (and abatements) have been completed.** Thanks to Mike, Kyle, Taryn, Linda, Daniel, Connie, Tom, Ryan and Karen.

**1<sup>st</sup>Q AED Inspections are due this month.** The completed inspection forms are to be submitted electronically to PUF (and copy e-mailed to Tom Brown).

**KRAN Rooms 480-492 Renovation for Faculty/Staff Lounge is underway.** Floor tiles are removed and a partial wall is being removed from 480-492. Remind your staff to be safe and careful when they are near the 4<sup>th</sup> floor renovation area.

**Discussion of KRAN Main Floor AED Cabinet Placement.** Logan, Mike, and Tom met with Lt. Luse and determined the proper place for the return of the KRAN Main Floor AED cabinet (just to the right of the right-hand entrance into the Auditorium).

**Fire Safety Talk by PUF Lieutenant Kevin Luse.** Lt. Luse presented an overview on General Fire Safety in Purdue Buildings on campus and in our homes. He covered safety rules to follow including using UL approved space heaters and ceramic heaters with automatic shut off features if tipped over, the safety concerns of their placement in a room and the importance of plugging directly into an electrical outlet. It is the responsibility of each of us to always turn off space heaters and fans when leaving our rooms. Additional information was provided on the proper use of powerstrips, surge protectors and home smoke detectors including the importance of filling out and mailing product registration cards and searching the internet for recalls.

**Purdue Emergency Procedures Guide of Fire Evacuation procedures** is posted on the Purdue Emergency Preparedness and Planning website : <https://www.purdue.edu/ehps/emergency-preparedness/emergency-plans/emergency-procedures-guide.php> Know the 2 closest stairway exits to exit the building. DO NOT USE THE ELEVATORS. You only have a very limited time to get out of a burning building. Grab your cell phone, shut your door and exit the building in the opposite direction of where the smoke is coming from. Whenever you hear the fire alarms sounding, evacuate ASAP, DON'T use the in-wall KRAN fire extinguishers and DON't go back in the building until you are cleared to do so. We hope this talk can be included in additional sessions, to which we can invite Krannert School of Management, and Agricultural Economics personnel.

**Emergency Preparedness and Planning**

Please review your specific *Building Emergency Plan* and the *Emergency Procedures Guide* to stay informed of Purdue's emergency evacuation and shelter procedures available on the Emergency Preparedness website: <https://www.purdue.edu/ehps/emergency-preparedness/>

**The Annual Updated Security and Fire Safety Report for WL Campus** was announced in *Purdue News* on Monday 3/21/22 and is now available at: <https://www.purdue.edu/ehps/police/statistics-policies/security-reports.php/>

Meeting Adjourned: 12:20 pm

**Next Meeting:** Our next quarterly meeting is the Annual May Safety Inspection Meeting with REM. An Outlook meeting invitation will be distributed when the date, time and location is confirmed with REM.

