

KRAN/KCTR/RAWL [YONG9] Safety Committee Meeting
Tuesday 11/16/2021, KRAN 469

Meeting Start: 11:00 am

Present: Tom Brown, Joan Gardner, Ryan Good, Mike Humphrey, Daniel Kebede, Linda Klotz, Sarah Lee, Taryn Nance, Connie Reckowsky, Kyle Rice, Nancy Smigiel

Absent: Marian Decker, Sherry Fisher, Karen Poore, Cristin Prince, and Logan Jordan

See second page listing of 2021-22 safety committee members and office locations (NOTE: Sherry Fisher's new office location has changed since she relocated to YONG 939).

AGENDA

This is the second "in-person" safety committee meeting of the 2021-22 school year.

Safety Walk-through of YONG 9th Floor

As discussed in the September Safety Meeting, over 35 Management staff having moved up to YONG 9th floor, safety measures of the floor and its occupants are under our purview. Mike Humphrey has a baseline preliminary inspection report he completed for the walk-through of offices occupied on YONG 9th floor offices. Discussion of Krannert purchasing an AED for YONG 9th floor will be on hold until the new YONG Building Deputy is hired and up-and-running before we coordinate our Safety Committees.

New AED & Cabinet for YONG 9

It's a "waiting game" to determine if YONG will purchase a new AED or if KRAN will be responsible for purchasing a new AED machine, cabinet and pads for YONG 9th floor at the discounted quoted rate of \$1772.00 (without a Service Agreement) vs \$2593.10 (with a Service Agreement). Kristy Etter and Purdue Fire Department is offering Krannert this discounted rate savings of \$821.10 since our Safety Committee inspects the AED's 4 times per year and does not use Service Agreements.

Recycling expired AED Batteries

Tom Brown inquired how to recycle hazardous expired AED batteries and was told that expired AED batteries can be dropped off at the County Household Hazardous Disposal Center located on North 9th Street. Since this hazardous disposal center is operated by an outside company, they do not accept AEDs from companies or organizations (i.e. Purdue), so to dispose of the 2 expired AED batteries, Nancy Smigiel has volunteered to take them to the Tippecanoe County Household Hazardous Disposal Center located on North 9th Street.

<https://www.purdue.edu/ehps/rem/waste/hhw.html>

Planning for Annual 2021-22 Winter Room Safety Inspections

The chart of Committee members' list of floors they agreed to inspect individually and as a team during today's November Safety Committee is located on the last page of the minutes.

Tom Brown will distribute the 1) Building Floor Charts and 2) Inspection checklists of floors/room locations including items to check on the inspection sheets (i.e. loose power cords safely out of right-of-way; ceramic plates placed under coffee pots, hot water appliances, microwaves and space heaters (NOTE: check space heaters—they must be safety approved and turn off automatically if tipped over PLUS they must be placed on a ceramic plate in carpeted offices). Make additional notes of burned out ceiling lights; soft light switches that don't turn completely off and any problems with keys/door locks so that these issues can reported and abated.

Renovation Project Update Reports

Agricultural Economics (AGEC) 5th floor renovation Ryan Good summarized that the renovated 5th floor Under Graduate Advising Offices (KRAN 566-576) and Student Lounge (580) are nearly finished awaiting key card access entrances, door hardware, signage and any noticeable touch up repairs on wallpaper, paint and trim areas.

KRAN Rooms 480-492 Renovation for Faculty/Staff Lounge including move of KRAN Copy Center —Jan-May 2022.

WOOD Street Parking Garage Top Floor (i.e. Metal fencing has been removed around the outside perimeter of the garage) and renovation on top level floor of garage is complete.

Moved Jan. 5th

*Thank
you
Nancy!*

4thQ (December) AED Inspections

*Don't forget: AEDs quarterly inspections are to be completed and submitted to the Purdue Fire Department with a copy e-mailed to Tom Brown on or prior to **Friday, December 17th**.*

Watch for things—always be on the lookout for possible trip hazards inside and outside and report them to Mike, Tom or "Fix-It" Service Request Portal www.purdue.edu/physicalfacilities/units/facilities-operations/fix-it.html

Meeting Adjourned: 11:50 am

Next Meeting: Tuesday, January 18th, 2022 11:00 am-12 N in KRAN 469.

2021-22 Krannert/Krannert Center/Rawls Safety Committee Members

VOTING:

Tom Brown	KRAN 491
Marian Decker	YONG 905
Sherry Fisher	YONG 939 (old location was KRAN 455)
Joan Gardner	KRAN 465
Ryan Good	KRAN 648
Mike Humphrey	RAWL 1098
Daniel Kebede	KRAN 318
Linda Klotz	KRAN 591
Sarah Lee	KCTR 222
Taryn Nance	KRAN 754 L
Karen Poore	KCTR 239
Cristin Prince	YONG 917
Kyle Rice	YONG 917
Nancy Smigiel	KCTR 210

NON-VOTING:

Logan Jordan	KRAN 127
Connie Reckowsky	KRAN 456

Safety Committee members' list of buildings/floors they agreed to inspect individually and as a team during today's November Safety Committee Meeting is posted on the next page. If you have any questions, please contact Tom Brown at trbrown@purdue.edu.

