

May 17, 2021 KRAN/KCTR/RAWL Safety Committee ISP Renewal Meeting with REM

Present: Mike H, Tom B, Joan G, Linda K, Nancy S, Taryn N, Ryan G, Cristin P, Kyle R;  
REM: Kristi Evans and Joshua Brown

This was our Committee's annual Integrated Safety Plan (ISP) Certification Audit with REM's Evans & Brown.

It was conducted remotely through Microsoft Teams. (We did not have any meeting with REM last May because of the Coronavirus Pandemic concerns)

Joshua led the questioning through the "ISP Certification Audit Checklist" (attached) and Kristi spoke up occasionally.

Question 1.1 – "five times; Sept., Nov., Jan., March, and May (with REM)"

1.2 – "fourteen"

1.3 – "no, we don't have any faculty or students on the Committee"

1.4 – "yes, at least three in each building"

1.5 – "yes"

1.6 – "Injuries, near-misses, training topics, in-house construction, ice/snow, fire evacuations, annual safety audits of offices, etc."

2.1 – "yes, they know to call Mike or Tom, communications also through the *Krannert Today* and Committee's site on the Krannert intranet"

2.2 – "yes, sent to Committee members and put in the Committee's intranet site."

2.3, a, b, c – "Yes, yes, yes, yes"

2.4 – "yes, seven, and eight the year before that"

2.5 – "yes, with pictures and emails. Most lately have been over-night custodial or Zone 4 issues, such as cleaning carts & equipment left in hallways or ladders left out."

3.1 – "yes, we have strong Dean and Dept. Head support and an Associate Dean on our Committee."

3.2 – "yes, and we have needed them in the past."

3.3 – "yes, but one had some issue(s) having enough time to attend meeting(s)"

4.2 – "yes"

4.3 – "yes, in Safety Committee site in Krannert's intranet system."

5.1 – "yes, always done during the Christmas Holiday Break."

5.2 – "yes"

5.3 – "yes"

5.4 – "not by entire Committee, but by Tom, then signed by PI or RI"

5.5 – "yes, usually within a few days of inspection; always before classes resume"

7.1 – "yes"

7.2 – "yes, including new requirements during the Coronavirus Pandemic."

7.3 – "yes, despite having a dying link to use, then not having one for about two months. With new link on 2-22-21, we have "captured" all new employees with Hazard Communication Training as required."

We were further asked if we get salt buckets placed at our building entrances ("yes"), where do we have our *OSHA & Employment Rights* posters displayed ("KRAN 4, KCTR 2, and RAWL1"), if we had gotten rid of the hole-punch drill press in the *Copy Center* ("yes, about eight years ago!"), and if our hallways are still littered with boxes, carts, pallets, and other stuff like they were 15-20 years ago ("NO!").

In conclusion, Evans & Brown asked Tom to send them copies of our new 2020 *Mission Statement, Goals, and By-Laws*, the A-2 forms, the list of new employees who have complied with the Hazard Communication Safety Training video, and reorganized ISP Self Audit Checklists for our four groups.

They in turn will send us their completed ISP Certification Audit that contains the questions above and any Safety Issues, Deficiencies, and Improvement Goals for us abate before June or implement during the next year.

Tom Brown  
5-21-21